

ACTION LOG

Agenda No: 4 (ii)

Issue raised	Initiation Date	Lead	Action Taken/Progress	Live/Complete
Potable Water	19.10.15	GS	<p>19.10.15 - Visitors reported that warm water was being dispensed from the cell water supply. Mr Edwards advised that the water in the cells was not suitable for drinking from.</p> <p>25.04.16 - CI Shimmons informed the Panel that he was waiting on confirmation that the water was potable and would advise the Panel in due course.</p> <p>02.07.16 - CI Shimmons advised that the water at Bournemouth and Poole was now potable. Weymouth remained unpotable, but this would be rectified during the autumn maintenance period.</p> <p>17.10.16 - Sgt De'Ath confirmed that pipes at Weymouth had been rerouted and the water was now potable</p>	Complete
Cell Lighting - Staff at Weymouth had raised concerns around poor lighting at night making it difficult to observe detainees without waking them.	25.01.16	GS		Complete
Toilet Paper - the PCC had expressed his concern that toilet paper was not routinely being provided to detainees.	25.01.16	GS	25.04.16 - CI Shimmons advised that the booking in procedure for detainees had been amended and provision of toilet paper had been added to it.	Complete
Shortage of blankets - question as to whether there was a genuine shortage or if there had been a housekeeping problem	25.01.16	KE	25.04.16 - CI Shimmons stated that this had been a housekeeping issue and had been resolved.	Complete
Printing of ICV Report - visitors reported that issues continued with staff not being aware of which print to use for ICVs, leading to them being issued with information they did not require.	20.07.15	YF	<p>20.07.15 Visitors reported that staff had difficulty finding the right prints for ICVs</p> <p>21.04.16 Mr Edwards has reminded all custody staff about the procedure to use to obtain the ICV prints.</p> <p>04.05.16 The Scheme Manager will circulate a laminated version of those instructions to all ICVs.</p>	Complete

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<p>Blandford - a number of housekeeping issues needing attention had been apparent at the suite.</p>	25.01.16	GS	<p>25.01.16 - The conditions at Blandford were raised by visitors. The CI agreed to discuss cleaning issues with the Sgt responsible.</p> <p>25.04.16 - Visitors expressed their concern that the issues at Blandford had not been addressed. The CI advised that he had tasked a new Inspector with the opportunity to bring the cells up to a suitable standard. He asked that ICVs monitor the situation over the next quarter, but would consider closure of the cells if necessary.</p> <p>15.06.16 - CI Shimmons advised that Blandford custody block would be closed for the foreseeable future and ICVs would no longer be required to make visits.</p>	Complete
<p>Immediate Access - following ICV experiences of delays before access is granted.</p>	18.07.16	MC	<p>18.07.16 - ACC Cooper agreed to circulate instructions on General Orders advising all staff that ICVs require immediate access to the custody suite. This is to prevent delays which can damage the credibility of the Scheme.</p> <p>11.07.2016 - Confirmed that this was circulated.</p>	Live
<p>Access to Bournemouth - out of hours access to Bournemouth to be circulated to ICVs</p>	18.07.16	YF	<p>18.07.16 - Scheme Manager to remind ICVs how to access Bournemouth Custody when the enquiry office is closed.</p> <p>19.07.16 - Scheme Manager circulated instructions by email to all ICVs.</p>	Complete
<p>Inspection Report - ICVs to be advised of the outcome of the inspection recommendations</p>	18.07.16	GS	<p>18.07.16 - CI Shimmons to provide an outcome of the recommendations following the draft HMIC/P inspection report.</p> <p>11.10.16 - Update from CI Shimmons that the Custody Visitors will be updated on the recommendations and actions taken at the next Panel meeting in January 2017.</p> <p>17.10.16 - Mrs J Steadman provided a brief outline of recommendations and areas for improvement with CI Shimmons providing a progress update in January 2017.</p>	Live

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Delay in detainees being seen by doctor - ICVs had highlighted delays on three occasions: 1 July, 6 August and 30 August	17.10.16	JS	17.10.16 - Mrs J Steadman to provide the January 2017 Panel meeting with breakdown figures covering the last six months of the contract.	Live
Weymouth Report 2120 - observing booking in process	17.10.16	OPCC	17.10.16 - It was acknowledged that anonymity of the detainee was not guaranteed when ICVs observed the booking in process. Clarity and guidance would be sought from ICVA. 02.12.16 - ICVA Chief Executive was asked for comment. Response: In terms of ICVs being present during the booking in procedure, whilst we understand the concerns, there is a certain amount of this being inevitable due to the nature and size of custody suites, and our code of practice does not provide specific guidance. I think that the confidentiality agreement that ICVs sign is a good protection.	Live
Weymouth Report 2120 - first time in custody leaflet not provided to detainees	17.10.16	AD	17.10.16 - The Chair noted that the first time in custody leaflet had not been provided to detainees on three occasions this quarter and Sgt De'Ath agreed to check on the reasons for this.	Live
Bournemouth Report 2313 - detainees not offered time in the yard on a hot day	17.10.16	AD	17.10.16 - Sgt De'Ath to check log and confirm why detainees had not been given access to yard.	Live
Weymouth Report 2108 - ICVs concerned regarding delay for interpreter	17.10.16	AD	17.10.16 - Sgt De'Ath to check the log to see whether there was an issue with Language Line and to ensure it was routinely offered.	Live
ICV Language Questionnaire - not all custody officers appear aware of the form nor its location to pass to ICVs	17.10.16	AD	17.10.16 - Sgt De'Ath to ensure custody staff are made aware of the questionnaires' location to pass to ICVs upon request.	Live
Weymouth Report 2112 - ICV concerns regarding detainee with MH issues	17.10.16	AD	17.10.16 - Sgt De'Ath to provide an update to the January 2017 Panel meeting on the acute pathway review and additional bed provision.	Live

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