



INDEPENDENT CUSTODY VISITING PANEL – 25 JANUARY 2016

PANEL MEETING TIMINGS

REPORT BY THE SCHEME MANAGER

PURPOSE OF THE REPORT

For visitors to consider changing the timings of the Panel Meetings.

1. BACKGROUND

1.1 For a number of years the Independent Custody Visiting Panel has met for 2 afternoon and 2 evening meetings every year. This was to enable those working to attend the meetings without the need to take time away from work. Panel meetings have always been well attended but consideration should be given to encourage everyone to attend at least 3 meetings per year.

2. QUARTERLY MEETINGS

2.1 Meetings would continue to be held on a quarterly basis in January, April, July and October. In recent years a decision had been made to move the July and October meetings by a week to avoid the clash with school holidays. This year's meetings are planned for Monday 25 January, Monday 25 April, Monday 18 July and Monday 17 October.

3. PANEL MEETING TIMES

3.1 As stated above, for a number of years the Panel has met for 2 afternoon and 2 evening meetings. We feel it is now time to consider a move to 1 afternoon meeting in January and the remainder of the meetings being held in the evening.

3.2 We would hope that the change to 3 evening meetings would mean that as few people as possible would be inconvenienced and it would also be considerably easier to park. We are aware that not everyone is comfortable driving in the evening, and would suggest that visitors may find it beneficial to car share for those meetings.

4. RECOMMENDATION

4.1 Panel members are asked to consider whether they support a change to the Panel meeting times.

Yvonne Fenwick
Scheme Manager

