

ACTION LOG

	Issue raised	Initiation Date	Lead	Action Taken/Progress	Live/Complete
12	ICVs Viewing Handover	16/10/2017	KE	<p>16/10/2017 - A discussion was had around ICVs waiting when attending at handover times. The panel confirmed that they are happy to wait if they can observe the handover process. Mr Edwards is to update/remind all custody staff that ICVs can visit during handover and that they should be asked to wait for a convenient time to be shown around and given the opportunity to watch in the meantime.</p> <p>23/01/2018 - Custody Inspectors have reiterated this requirement to their teams. ICVs are asked to report on any future instances of staff not wishing to permit them to watch handovers while waiting to commence visits.</p>	Complete
13	Custody Whiteboards for Vulnerable Cells	16/10/2017	KE	<p>16/10/2017 - Mr Edwards noted that the vulnerable cells do not have whiteboards (for allergy information etc) due to the glass fronts. Magnetic whiteboards have been ordered for use on these cells.</p> <p>09/11/2017 - Magnetic whiteboards have been received and distributed to each custody suite.</p>	Completed
14	Blankets	29/01/2018	KE/MC	<p>29/01/2018 - It was noted that there had been a shortage of blankets. More blankets have been ordered and the panel are to be updated on this at the next meeting.</p>	Live
15	Suite Temperature	29/01/2018	KE/MC	<p>29/01/2018 - It was noted that some cells in Weymouth had been particularly cold and detainees had raised this as an issue. A meeting is being held with building services to try and resolve the issue. The panel are to receive an update on this meeting.</p>	Live
16	ICVA Quality Assurance Framework (QAF)	29/01/2018	AG/YF	<p>29/01/2018 - The panel were informed that ICVA were developing a QAF as a measure of performance. The panel are to receive an update on this once more is known.</p>	Live