

INDEPENDENT CUSTODY VISITING PANEL – 30 APRIL 2018

APPOINTMENT OF THE CHAIR/DEPUTY CHAIR(S) OF THE ICV PANEL

REPORT BY THE OPCC GOVERNANCE OFFICER

PURPOSE OF THE REPORT

To provide the Panel with information on the changes to the election process for the roles of ICV Panel Chair and Deputy Chair(s). To share the Expressions of Interest made by Panel members for the roles during the period of July 2018 – June 2019.

1. INTRODUCTION

- 1.1 The annual election of ICV Panel Chair and Deputy Chair(s) had previously been made by verbal proposal and seconding by the Panel. In order to improve accessibility to these roles and ensure a fair and transparent process, a decision was made to formalise arrangements detailed in this report.

2. CHANGES TO THE ELECTION PROCESS

- 2.1 Annual elections will be held at the April panel meeting and appointments will commence on 1st July. The period between April and July provides the opportunity for the outgoing Chair/Deputy Chair(s) to ‘handover’ information and knowledge to any new appointees, resulting in minimal impact on the day to day business of the Scheme.
- 2.2 Panel members wishing to be considered for the roles will forward an Expression of Interest to the Scheme Administrator to be presented to the Panel at the April meeting, when members vote for their preferred candidates.
- 2.3 Following election the Scheme Administrator will arrange a meeting with the appointees to discuss the plans for the coming year.
- 2.4 The role descriptions for Chair and Deputy Chair circulated to the ICV Panel Members are attached at Appendix 1.

3. CANDIDATES FOR ICV PANEL CHAIR

3.1 Appendix 2 contains the Expressions of Interest for the role of ICV Panel Chair. Candidates are detailed below.

- Colin Ellis

4. CANDIDATES FOR ICV PANEL DEPUTY CHAIR(S)

4.1 Appendix 3 contains the Expressions of Interest for the role of ICV Panel Deputy Chair. Candidates are detailed below.

- Isobel Why
- Mark Payne
- Natalie Hill

4.2 A maximum of three Deputy Chairs can be appointed.

5. RECOMMENDATION

5.1 Visitors are asked to note the changes to the process and vote on their preferred candidate(s) for each role.

Anna Giles

Governance Officer

Appendices

Appendix 1 – Role Descriptions for ICV Panel Chair and Deputy Chair

Appendix 2 – Expressions of Interest for ICV Panel Chair

Appendix 3 – Expressions of Interest for ICV Panel Deputy Chair(s)