



DORSET
POLICE & CRIME
COMMISSIONER



DORSET
POLICE

Part 3E

Meeting

Governance

September 2025

Part 3E Meeting Governance

- Part 3A – Schedule of Roles and Responsibilities
- Part 3B – Scheme of Delegation and Consent
- Part 3C – Financial Regulations
- Part 3D – Contract Standing Orders
- **Part 3E – Meeting Governance**

- 3E.1 The governance of the Force meetings and joint structured meetings with the Police and Crime Commissioner (PCC) are delivered through a series of strategic meetings chaired by a member of the Executive, who has decision making authority for their portfolio area of business.
- 3E.2 Force meetings are managed by Personal Assistants with the Executive staff office in support of effective decision-making.
- 3E.3 A similar structure is in operation within the Office of the Police and Crime Commissioner (OPCC).
- 3E.4 Each strategic meeting has terms of reference, and each meeting is captured in minutes together with any decisions and actions.
- 3E.5 All supporting papers and minutes of the meetings are published as 'Open or Closed' business subject to Freedom of Information (FOI) requirements.
- 3E.6 Sitting below the strategic meetings are a series of other meetings designed to deliver operational business and to inform the strategic decision making process.
- 3E.7 Meetings are held on a cyclical basis and terms of reference are subject to annual review to ensure their ongoing relevance and focus of the meeting.
- 3E.8 Documentation and records of decision-making meetings are retained.
- 3E.9 The chair of each strategic meeting ensures the meetings operate within the terms of reference of the meeting and in compliance with the Scheme of Governance including financial regulations.
- 3E.10 Ultimately each member of the Executive is accountable to their employer; the Chief Constable or the Police and Crime Commissioner.
- 3E.11 Governance arrangements are reviewed as part of the annual governance statement (AGS).

3E.12 The themes of good governance and how they are considered as part of the annual review of governance that culminates in the annual governance statement is attached below.

3E.13 The Independent Audit Committee terms of reference are subject to biennial review by the Chair of the Independent Audit Committee in conjunction with the Chief Constable and PCC and are available to the public on the OPCC website and the Force website.

The Governance Framework

The Annual Governance Statement

Independent Audit Committee (IAC)

The Chief Constable and Police & Crime Commissioner

Executive Officers and Senior Managers
(supports robust governance arrangements)

The Treasurer and the Chief Finance Officer
(supports effective financial management)

The Chief Executive & Monitoring Officer
(supports legal & ethical assurance)

The Code of Corporate Governance

Strategic Meetings

Legitimacy & Constitution
Codes of Conduct
Scheme of Delegation
Complaints & Misconduct
Anti-Fraud & Corruption

Independent Office for Police Conduct

Professional Standards Unit

Ethics Committee

Public Engagement & Consultation

Complaints Resolution

Whistleblowing & Confidential Reporting

College of Policing Code of Ethics

Strategic Planning
Business Analysis, Development & Planning
Performance
Risk Management
Business Continuity
Partnership Working
Equality & Diversity
Policy & Procedure

Annual Report

Force Management Statement

Performance Reports

Police & Crime Panel

Independent Audit Committee

Scrutiny Panels

Internal Audit Programme & Opinion

Risk & Assurance Framework

Financial Management Framework
Budget Setting & Monitoring

Financial Regulations & Practice

Treasury & Investment Strategy

Medium Term Financial Strategy

Statement of Accounts

External Audit Annual Letters & Opinion

South West Police Procurement & Contract Monitoring

HR Policies
Terms & Conditions
Remuneration

Establishment Controls

Recruitment & Retention

Training & Leadership

Sickness Management

Personal Appraisals