



DORSET CRIMINAL JUSTICE BOARD

Business Plan

2018/2019

The **vision** of the Dorset Criminal Justice Board (DCJB) is to deliver, in partnership, the best possible criminal justice service to the Dorset community.

The Board **aims** to provide an effective Criminal Justice System, focusing on offering a high standard of service to victims and witnesses, protecting the public, promoting the rehabilitation of offenders and reducing crime.

Our **purpose** is to challenge, collaborate and inform to ensure the overall system in Dorset is working effectively and efficiently.



Terms of Reference

- The Chair of the Dorset Criminal Justice Board (DCJB) shall serve 1-year tenure, with the opportunity to change should the need arise. Chair to be appointed by the Board at the January meeting.
- The DCJB shall meet bi-monthly, scheduled and booked in advance with all members.
- In between these bi-monthly boards the DCJB will hold a telephone conference to progress actions and maintain momentum.
- The DCJB members will appoint an appropriate senior representative to attend the DCJB sub-groups to ensure partnership delivery and activity can be made to progress on the DCJB priorities.
- If a member is not able to attend, a deputy should be appointed where possible to support the productivity of the forum.
- The DCJB will provide a forum for the effective co-ordination of inter-agency working and collaboration between criminal justice partners
- DCJB members will identify and share good practice to improve service delivery within the criminal justice system, taking into account local and national priorities
- DCJB members will ensure that the services delivered in partnership are fair and responsive to the needs of the local community in Dorset
- Themes will be set for the Agenda of each DCJB meeting
- Through the DCJB, the sub groups will be set their delivery objectives. Each sub group will report back to the DCJB through the sub group chair. The DCJB will monitor the progress of delivery plans against each of the DCJB strategic priorities and the sub group will be held accountable by the main board.
- There is an expectation that the agency that chairs the DCJB sub-group will provide the secretarial support.
- The Wessex LCJB Business Manager will carry out structured assistance to the delivery and smooth running of the DCJB and its sub-groups.
- The DCJB will maintain a system of recognition and reward for staff and volunteers engaged in criminal justice work



2018/19 Priorities

The priorities set out below were agreed at the Dorset Criminal Justice Board meeting on the 6th September 2018. The priorities agreed have taken into consideration local and national risks.

Deliver an efficient and effective end to end Criminal Justice System in Dorset

1. Sustain **Transforming Summary Justice** and build on the principles that are already established with an enhanced focus on;
 - Timeliness, number of hearings per case and impact on victims and witnesses, cases dropped at 3rd or subsequent hearing, trial effectiveness, and pre-sentence reports being completed on the day
2. Sustain **Better Case Management** and build on the principles that are already established with an enhanced focus on;
 - Pre-Sentence Reports being completed on the day
3. Continue to progress towards **Digital by Default** including court digitalisation programme and regional video work establishing an audit of what exists and how it is being used and scoping what further work is planned and what the barriers are to achieving desired outcomes and sharing learning across the region
4. Explore expansion of **Live Links** to a second site in Blandford, with a dual purpose for officers and victims
5. Examine the **effectiveness of Out of Court Disposals** with a focus on;
 - Its legitimacy and effectiveness on reducing reoffending
 - What learning is being captured from Scrutiny Panel
6. Continue to work through the Wessex CPS and Tri-Force **Disclosure action plan**, inherently linked to **File Quality**, drive up quality of schedules, and compliance with CPIA. To be undertaken by the PTPM strand of the CJS Efficiency Board. Monitoring the impact of action plan to be done through peer reviews and police file quality returns
7. **Impact of Bail Act Changes** – tri force review – devise data set – need to assure ourselves that “as a joint prosecution team we are able to provide the same level of service to victims and witnesses in light of the bail act changes” – identified data set – now need to obtain the data from all three Wessex areas and source analytical capability to review
8. **Rape and serious sexual offences** – monitor and review nfa rates and investigation/advice timeliness

Provide support to victims and witnesses throughout the Criminal Justice System

1. Ensure service provided is compliant with the **Victims Code of Practice**
 - Focus on partnership compliance for three key areas, as a minimum (as identified by the Victims Commissioner)
 - Information about the criminal justice process at all stages of the case
 - Timely and accurate updates about the progress of their case
 - Information about the types of support services available to them
 - Including improving the use of Victim Personal Statement
2. Co-ordinating partners' **Victim Feedback** throughout their journey
 - Emphasis on the victim's perception of the service received
 - Link in with the police victim satisfaction work
3. Identify gap in provision of service for **Vulnerable Victims**
 - Wider link with SARC partnership board
 - Follow direction from the conclusions of 'Services, Priorities and Gaps' Report commissioned by the Office of the PCC
4. Promote the use of **Restorative Justice** and ensure that every victim and witness is informed
 - Performance data to be provided, monitored and analysed to establish growth and expansion of partners referring
5. **Reduce impact on victims of late movement of CC trials**
 - Keep oversight of performance in light of reduction in Bournemouth sitting days and increase in trials
6. Management of **Specialist Domestic Abuse Courts** – review the components in accordance with the revised SDAC Manual 2018 and monitor overall DA performance.
 - Focus on reducing timescales to trial for Domestic Abuse cases and improving trial effectiveness

Promote the rehabilitation of offenders with particular focus on vulnerability, and to reduce crime

To work in alignment with the priority areas identified in the Pan Dorset Reducing Reoffending Strategy 2018-2021

1. **Promote joint working** and assess effectiveness of services, ensuring a coordinated approach that focuses on both services users and their families to reduce reoffending
 - Share best practice
 - Focus on outcomes that reduce reoffending
 - Consider the bigger picture of family support
2. Develop the **joint integrated offender management (IOM)** approach to prioritise those who present the highest risk of reoffending and causing harm
3. Reduce the number of prisoners being released with no suitable **accommodation**
 - Explore joint commissioning in relation to accommodation services
4. Monitor the **supervision of Dorset offenders** and the successful completion of their orders/licences

Establish Health and Justice sub group

1. Led by DCJB Health member, identify achievable priority activities for the group, taking the learning from the previously formed Cross System Demand Reduction Group
2. Explore where support can be provided to the sub-threshold cohort to reduce the high impact on demand
3. Explore the Community Sentence Treatment Requirement scheme and whether appropriate and beneficial for Dorset

Promote confidence in the Criminal Justice System by better informing the people of Dorset

1. As a Criminal Justice Board we will campaign for effective change identifying and delivering a public awareness campaign in 2019 (theme to be confirmed, Hate Crime proposed)
2. Continue to utilise the awards process in order to recognise outstanding work across the local criminal justice system
3. Continue to develop the public joint consultation with the support of the OPCC, consider adopting the Mental Health Survey as undertaken in Northants and Devon & Cornwall
4. Review and support outcomes from the Lammy Review through the planned 'Racial Disparity Conference'
5. Community Payback – running good news story also to promote new opportunities to share experiences of the schemes from the position of the beneficiary



Local assessment of risk

The following risks were identified by the DCJB in 2017/18 and were taken into consideration when setting DCJB priorities and more detail is contained in the DCJB Risk Register. To be reviewed November 2018/January 2019

DCJB Risks - identified 2017/18	
1	Reduction in national government funding resulting in non-delivery of service
2	Non-alignment of local/regional/national CJ partners resulting in poor progress towards improving delivery of effective and efficient services
3	Inefficient use of CJ partners' resources to effectively manage and process caseload due to changes in nature of crime and demographic
4	Insufficient investment in technology or silo investment reduces ability to deliver effective and efficient services
4a	Inability to progress Video Enabled Justice due to funding implications
5	Limited health service provision to individuals vulnerable due to mental ill health, results in additional burden on the CJS.
6	Delays and blockages in the courts in Dorset
7	Low public confidence due to the public's perception and fears not being aligned with the current DCJB priorities
8	Victims and Offenders are not being given the opportunity to engage in restorative justice
9	Nationally recognised that the proportion of individuals within the CJS were categorised as looked after children
10	Changes in Bail Act/Voluntary Attendance

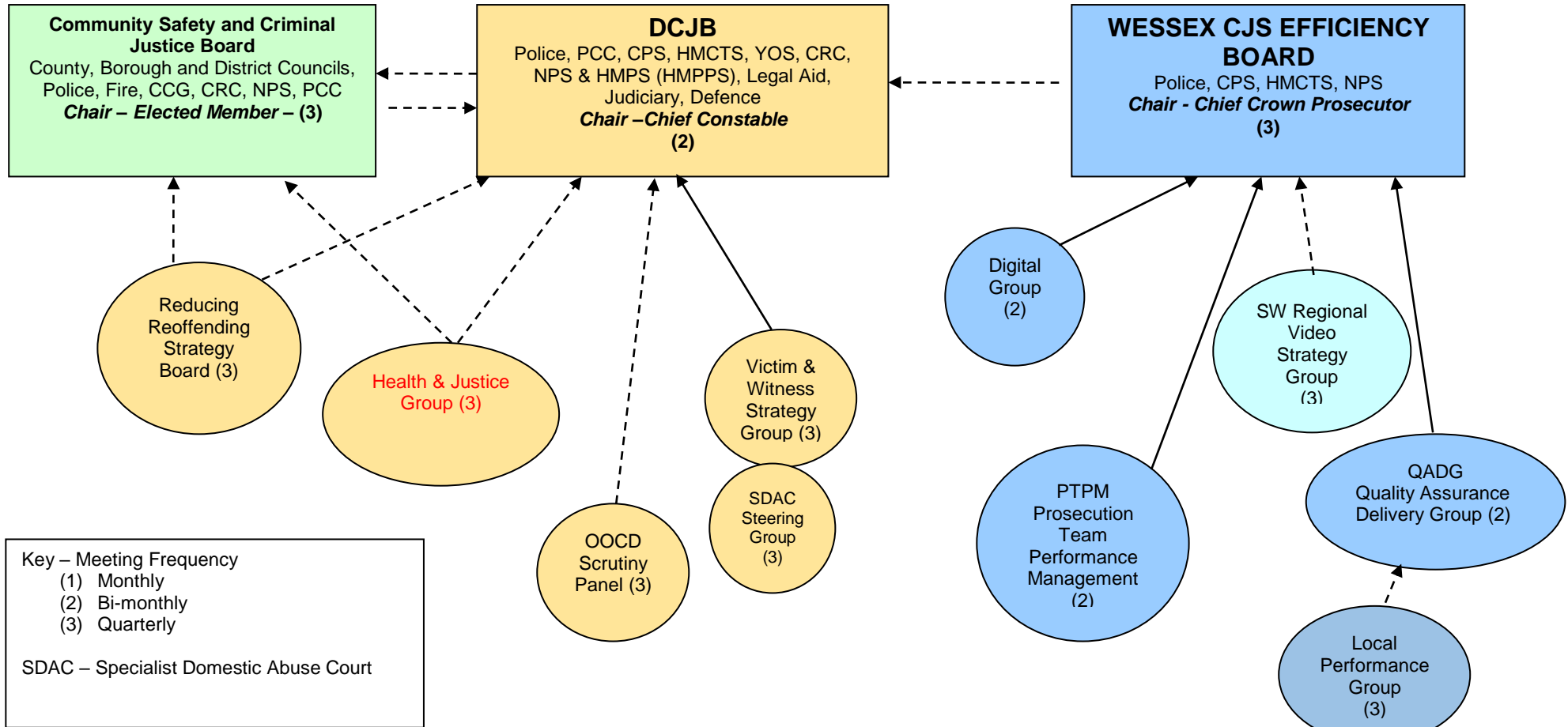
Governance

Confidentiality

Protecting confidential information is important and DCJB members and attendees will be present when confidential information is disclosed or discussed, or given in written form. This can take the form of offender details, embargoed information, or unpublished performance data, which is necessary to share or monitor as part of performance management.

DCJB members will observe the rules of confidentiality and permission should be sought from the DCJB members and the 'owner' of the confidential information before it is shared more widely or publicised. Arrangements for data sharing in respect of the Crest Performance Tool will be covered by the Police & Crime Commissioner's contract with Crest Analytics.

Governance



Governance

Membership

Criminal Justice Leaders responsible for fulfilling the Terms of Reference and the delivery of the required activity

James Vaughan (Chair) Mark Cooper	Deputy Chief Constable, Dorset Police Detective Chief Superintendent, Head of Criminal Investigations, Dorset Police
Martyn Underhill Jason Mumford	Police & Crime Commissioner, Dorset Commissioning and Partnerships Manager, Office of the Police & Crime Commissioner
Jo Jakymec Wendy Waterman Tina Ridge John Wiseman	Chief Crown Prosecutor, Crown Prosecution Service, Wessex Head of Crime, HMCTS Head of Dorset, National Probation Service (NPS) Chief Executive, Dorset, Devon & Cornwall Community Rehabilitation Company (CRC)
David Webb John Facey Kevin Hill Jan Steadman Richard Bennett Steve Hodson Lisa Briggs Marilyn Read Kath Florey-Saunders * Rachel Partridge/ Nicky Cleave *	Head of Dorset Combined Youth Offending Service Legal Aid Agency Defence Representative Head of Criminal Justice, Dorset Police HMCTS Justices' Clerk – Dorset, Devon & Cornwall Governor of HMYOI Portland Senior Health & Justice Commissioner, NHS England South Health & Justice Commissioner, NHS England South Clinical Commissioning Group
Associate Member HHJ Peter Johnson	Public Health Dorset County Council (link to Health & Justice sub-group)

* by invitation/theme

Business Support provided by Fiona Sullivan and Jen Culver