

## **OP RELENTLESS COMMUNITY FUND**

### **TERMS AND CONDITIONS**

#### **SUMMARY**

The Police and Crime Commissioner (PCC) grant scheme is a financial resource provided by the PCC to support activities in Dorset that contribute to the delivery of the Police and Crime Plan 2021-2029.

The Plan concentrates on six key priorities:

1. Cut Crime and Antisocial Behaviour (ASB)
2. Make Policing More Visible and Connected
3. Fight Violent Crime and High Harm
4. Fight Rural Crime
5. Put Victims and Communities First
6. Make Every Penny Count

#### **OP RELENTLESS COMMUNITY FUND – TO REDUCE ANTISOCIAL BEHAVIOUR (ASB)**

The PCC is delighted to launch Round 5 of the scheme.

Tackling ASB is a key priority of the Police and Crime Plan that is set by the PCC. This scheme is to support local projects and initiatives that reduce ASB and increase public feeling of safety in areas disproportionately affected by ASB.

#### **WHO CAN APPLY?**

- Applications from community groups and charitable organisations are welcomed.
- Community Interest Companies are also welcome to apply to the fund.
- Organisations that have previously been in receipt of PCC funds providing the application is unrelated to the previous PCC-funded project.

Please note: Any funding received through this process is to be ring-fenced and must not form a part of any profits.

#### **HOW TO APPLY**

Funding applications should be made electronically and e-mailed to [PCCGrants@dorset.pnn.police.uk](mailto:PCCGrants@dorset.pnn.police.uk); however hard copies are available on the PCC website or on request.

## HOW MUCH FUNDING CAN BE APPLIED FOR?

Applications from £100 up to a maximum of £5,000 will be considered.

## FUNDING TERM

Organisations can request to deliver projects for a period of up to 12 months.

## WHAT ARE THE FUNDING CRITERIA

Decision making regarding all grant applications will adhere to the following four principles:

- (i) **Specificity:** Initiatives must deliver outputs and outcomes relating to the purpose of the round.
- (ii) **Deliverability:** Projects employing either innovative or proven approaches which are likely to address and deliver the desired outcomes of the funding within the grant period.
- (iii) **Working in partnership:** Priority will be given to applications from consortia of providers or partnerships between VCSE sector and private / public sector partners. Projects involving co-production with other agencies and/or with users of the service, will also be prioritised.
- (iv) **Sustainability:** Priority will be given to initiatives that have clear exit plans for sustainability or are self-sustaining.

## WHAT CAN BE FUNDED?

Projects and Initiatives that:

- Address and deliver the desired outcomes for the round (Reducing Anti-social Behaviour and increase the feeling of public safety).
- Deliver a real, lasting difference to the area.
- Have a local focus.
- Can be delivered within the grant term – in this case the term is 12 months from award.

## WHAT CAN NOT BE FUNDED?

Projects and initiatives that:

- Do not contribute to the purpose of the round.
- Are based or delivered outside of Dorset.
- Require ongoing funding.
- Require ongoing staff costs (including salaries of permanent or fixed term staff).
- Expenditure for an item or service that has already been ordered or paid for.
- Have already been funded from a different source.
- Items or services that will only benefit an individual.
- Initiatives that directly or indirectly bring profit to the organisation
- Loan repayments, topping up of accounts or transferring money to another group.
- Fundraising activities for your organisation or others.
- Used vehicles/routine repairs and maintenance.

## **CCTV APPLICATIONS**

Applications for Closed Circuit CCTV can be considered for funding, however; any scheme must:

- comply with all elements of the Surveillance Camera Code of Practice [Surveillance Camera Code of Practice \(publishing.service.gov.uk\)](https://publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/622222/surveillance-camera-code-of-practice.pdf)
- comply with subject access requests
- comply with the General Data Protection Regulations and the Data Protection Act 2018
- benefit more than one individual / household
- be professionally installed

## **HOW WILL APPLICATIONS BE ASSESSED?**

Applications will be assessed against the criteria outlined above and evaluated by a panel of staff from the Office of the Police and Crime Commissioner (OPCC).

Applications that meet the criteria will be short-listed and provided to the PCC for final approval.

## **CONDITIONS OF A GRANT AWARD**

- Grant recipients must undertake monitoring and evaluation activities to demonstrate the success of and/or learning from the project and as outlined in the project proposal. This information must be provided at any time following a request by the OPCC and in all cases at the end of the funding period.
- The PCC has imposed two mandatory outcomes in relation to the fund, these can be found in the application form, however; it is up to applicants to decide how they will monitor these outcomes.
- The OPCC must be informed of any change in the nature of the funded project or of any changes in the status of the funded organisation, during the funded period.
- The grant award holder will keep monitoring records of beneficiaries (service users), recording age, gender, ethnicity and whether beneficiaries regard themselves as disabled.
- A full list of grant conditions will be provided upon successful application and award.

## **FUNDING CONDITIONS**

- Funding is subject to grant recipients signing and upholding the OPCC grant agreement.
- The PCC makes no commitment to renew or award grant support after the initial award.
- Grants should be spent within the timescales agreed with the OPCC – this is 12 months from award.
- Any unspent funds must be returned to the OPCC for redistribution through another community grant.
- Grant recipient must keep financial records that evidence how the funding has been spent.
- Grant recipient should make every effort to get value for money when purchasing goods or services and may be asked to evidence this.
- Payment will be made by BACS transfer.
- The grant award holder must immediately notify the OPCC in writing if there is any material change affecting its finances or activities or any other matters stated in the grant proposal, throughout the period that the grant is being provided.
- A failure to comply with any of these conditions and subsequent grant conditions by a successful grant recipient may result in a discontinuation of funding or requirement to repay a funding award.

## **POLICY**

- Organisations must possess and implement appropriate written policies if applicable (e.g. those relating to children and young people and vulnerable adults, and equality and diversity)
- If the grant recipient is working with children under the age of 18 or vulnerable adults, they must have a current safeguarding policy. Staff and volunteers in contact with children and/or vulnerable adults will hold a DBS certificate.

## **INDEMNITY**

- The grant recipient is solely liable for all loss, cost or damage relating to the project and agrees that the OPCC shall not be liable for any loss, cost or damage suffered by any person relating to the project, including any project activities and/or project asset purchases.
- The grant recipient will have in place appropriate insurance policies in connection with the project, including where appropriate employers' liability insurance.

## **DATA PROTECTION AND INFORMATION GOVERNANCE**

The Office of the Police and Crime Commissioner (the Data Controller) will use and manage the personal information supplied on this form for the purposes of keeping you informed about progress with your application and, if successful, monitoring the outcome. All personal data is treated in confidence and will not be disclosed to any third party outside of the organisation, unless you are successful with your application, in which case details may be publicised on the OPCC website. The above Act gives you the right to see the personal information that we hold about you. For further details, please contact the Office of the Police & Crime Commissioner via [pcc@dorset.pnn.dorset.uk](mailto:pcc@dorset.pnn.dorset.uk)

The Funded Organisation must act in compliance with the Data Protection Act 2018 and General Data Protection Regulations at all times.

## **FREEDOM OF INFORMATION**

In line with Freedom of Information Act (FOIA) 2000, the details of any application will be available for public inspection. If you are unsure about what this means, please discuss your concerns with the OPCC via [pcc@dorset.pnn.dorset.uk](mailto:pcc@dorset.pnn.dorset.uk)

## **PCC BRAND CONDITIONS**

- The grant recipient shall ensure that the PCC brand is used appropriately and not misrepresented in any way. By awarding a grant, the PCC does not endorse the funded organisation, nor representatives of the organisation.
- All publicity referring to the funded project is to be agreed in advance with the OPCC.
- Where there is the opportunity for the PCC (or representative of) to attend an event, the Grant Recipient is to communicate this at the earliest convenience for consideration.
- During the funded period the grant recipient is required to work with the OPCC to share relevant content, updates and outcomes and promote the OPCC on relevant social media channels.
- A failure to include any of the required information will result in an unsuccessful application.

## **FURTHER INFORMATION**

The grant application form requests specific documentation in support of the application.

Please ensure that copies of all relevant documentation are provided with your application.

Failure to do so may result in the application being unsuccessful.

Due to the large number of applications seeking support from the community grant, the OPCC are not in a position to provide bespoke feedback regarding unsuccessful applications.

For more information, please contact PCC Grants via email [pccgrants@dorset.pnn.police.uk](mailto:pccgrants@dorset.pnn.police.uk)